



Bank Account Change Form

For verification purposes, this form must be obtained from the original principle on the application authorizing the change.

Date of Change: _____

DBA Business Name: _____

Merchant Number: _____

Name of Principle: _____

Old

Account Number: _____

Routing Number: _____

New

Account Number: _____

Routing Number: _____

Please include one of the following documents along with this form:

- A copy of a pre-printed voided check with the new account information, or
- A letter from the merchant's bank on Bank Letterhead confirming the change.

The signature on this form will be matched with the signature on the original application.

Signature of Principle:

Please fax to: 888-685-1400

This request can take up to 48 hours or (2) business days to complete.

Important: This change will only reflect your VISA/MC/DISC accounts. You will need to call AMEX at 1-800-528-5200 if changes are needed.